



DEARBORN
FIGURE SKATING CLUB
14900 FORD ROAD, DEARBORN, MI 48126



**Tri-State Memorial Figure Skating
Competition Presented by Dearborn
Figure Skating Club,
April 12, 13, &14**

COMPETITION OVERVIEW:

The Tri-State Memorial Figure Skating competition will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the current rulebook, and/or current Compete USA handbook as well as any pertinent updates that have been posted on the U.S. Figure Skating website.

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, (if offering Compete USA events) Learn to Skate USA member, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the rulebook for more information.

COVID-19 INFORMATION:

For the most recent U.S. Figure Skating COVID-19 policy requirements, [CLICK HERE](#). Include any relevant policy implementation details here for your attendees.

SERIES INFORMATION:

This competition has been approved by U.S. Figure Skating as part of the Excel series. Tri-State Memorial Figure Skating Competition is a designated Excel Series Competition for the 2024 Excel Series. As an Excel Series event, skaters entered in the Series at eligible levels will earn points for their placement here in order to qualify for the National Festival. Skaters must register for the Excel Series prior to competing at a designated competition or by March 1, 2024; registration is available by clicking [here](#) and additional information is available on U.S. Figure Skating's Excel webpage. For any questions related to the Excel Series, please contact Excelseries@usfigureskating.org.

For information about how your competition can participate in a U.S. Figure Skating Series: - Excel Series - Adult Competition Series

EVENTS OFFERED:

Click [HERE](#) to view the program requirements for the current season.

SINGLES	JUDGING	1st Event Price	2nd Event Price	3rd Event Price	IJS Combined Event
Excel Free Skate	IJS	\$165	\$75	\$75	
Well Balanced Short Program	IJS	\$165	\$75	\$75	
Well Balanced Free Skate	IJS	\$165	\$75	\$75	
Combined: Short Program & Free Skate	IJS	\$165	\$75	\$75	\$200
Adult Free Skate (Adult Pre-Bronze – Master Jr/Sr)	6.0	\$115	\$50	\$50	
Adult Beginner & High Beginner Free Skate	6.0	\$115	\$50	\$50	
PARTNERED ICE DANCE	JUDGING	1st Event Price	2nd Event Price		
Pattern Dance	6.0	\$115	\$50	\$50	
Rhythm Dance	6.0	\$115	\$50	\$50	
Free Dance	6.0	\$115	\$50	\$50	
SPECIALTY	JUDGING	1st Event Price	2nd Event Price		
Compulsory Moves (No Test–Senior)	6.0	\$115	\$50	\$50	
Excel Compulsory Moves (Excel Beg.–Excel Prelim.)	6.0	\$115	\$50	\$50	
Adult Compulsory Moves (Adult Beginner–Masters Jr/Sr)	6.0	\$115	\$50	\$50	
Jumps Challenge (Beginner–Senior)	6.0	\$115	\$50	\$50	
Adult Jumps Challenge (Adult Beginner–Masters Jr/Sr)	6.0	\$115	\$50	\$50	
Spins Challenge (Beginner–Senior)	6.0	\$115	\$50	\$50	
Adult Spins Challenge (Adult Beginner–Masters Jr/Sr)	6.0	\$115	\$50	\$50	
SHOWCASE	JUDGING	1st Event Price	2nd Event Price		
Emotional Performance (No Test – Senior, Adult)	CJS	\$115	\$50	\$50	
Choreographic Artistry (No Test - Senior, Adult)	CJS	\$115	\$50	\$50	
Lyrical Pop (No Test - Senior, Adult)	CJS	\$115	\$50	\$50	
Character Performance (No Test - Senior, Adult)	CJS	\$115	\$50	\$50	
Comedic Impressions (No Test - Senior, Adult)	CJS	\$115	\$50	\$50	

Interpretive	CJS	\$115	\$50	\$50	
SOLO DANCE	JUDGING	1st Event Price	2nd Event Price		
Solo Pattern Dance (not participating in series)	6.0	\$115	\$50	\$50	
Solo Free Dance	6.0	\$115	\$50	\$50	
Solo Combined Dance	6.0	\$115	\$50	\$50	\$150
Shadow Dance	6.0	\$115	\$50	\$50	
Adult Solo Pattern Dance	6.0	\$115	\$50	\$50	
Adult Solo Free Dance	6.0	\$115	\$50	\$50	
COMPETE USA EVENTS	JUDGING	1st Event Price	2nd Event Price		
Snowplow Sam-Basic 6 Program w/ Music	6.0	\$75	\$50	\$50	
Pre-Free Skate – Free Skate 1-6 Program w/ Music	6.0	\$75	\$50	\$50	
Adult 1-6 Program w/ Music	6.0	\$75	\$50	\$50	
Snowplow Sam – Basic 6 Elements	6.0	\$75	\$50	\$50	

ELIGIBILITY

TEST LEVEL:

For competitions held after December 1, singles athletes may register based their highest test passed as of the entry deadline OR the level of their paid EMS Series Application for the National Qualifying Series (NQS) or National Excel Series (Excel) which will establish the athlete’s competitive level (“floor”) deadline.

For example, if an athlete passed their junior free skate test in November and competed in the 2023-24 NQS as a Novice from July - September, they may register for either novice or junior in excel or well-balanced events. The novice level will remain their competitive floor until they complete an EMS Series Application at the junior level or higher for NQS or Excel. For additional information on these eligibility updates, click [here](#).

Eligibility Notes:

1. The singles free skate test levels will remain as a minimum requirement to compete.
2. Athletes may not skate down in any event.
3. This update does NOT apply to Adult, Showcase and Solo Dance.

If an athlete, coach, parent and/or guardian needs assistance with confirming their eligibility, email events@usfigureskating.org.

SKATESAFE COMPLIANCE:

For full details about SkateSafe compliance at U.S. Figure Skating competitions, refer to the U.S. Figure Skating SkateSafe webpage: www.usfigureskating.org/skatesafe.

COACHES:

To be an eligible coach at a non-qualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into three categories, Coach/Choreographer, Learn to Skate USA Instructor, or Foreign Coach/Choreographer. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

With EMS, coaches must be included within a skater/team's registration or updated through their EMS Skater Portal via "My Coaches" or "Team Personnel." All coaches declared at the time of registration will be included on the registration confirmation email. Note: There is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

EMS Coach Resources (not SYS or TOI): - [My Competitions](#) - [My Skaters](#) - [Coach Schedule](#)

MANDATORY ATHLETES

Athletes aged 18+ as of the competition start date who will be competing on a team (i.e synchro, ice dance, pairs, shadow dance, theater, etc.) with at least one Minor Athlete must complete SafeSport™ Training. *

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SkateSafe compliant until they have completed the training and their Members Only portal reflects completion. Please email skatesafe@usfigureskating.org for instructions or questions regarding parental consent.

REGISTRATION INFORMATION:

Please provide details about your registration process here. If you are using EMS, please utilize the instructions provided below. Be sure to include information about music/PPC submission and all relevant deadlines.

If you are interested in using EMS for your competition, please contact ProductSupport@usfigureskating.org.

NOTE: if your competition is offering both synchro/TOI and singles/pairs/ice dance events, these will need to be housed in two separate EMS competitions.

ONLINE REGISTRATION VIA EMS (does not include SYS and TOI team registration): Online registrations will be accepted via EMS. Payment must be made at the time of registration by credit card only. Each transaction includes a 3% transaction fee.

Registration Deadline: 03/24/2024 at 11:59 P.M. ET

Late Registration Deadline: 04/01/2024 at 11:59 P.M. ET + \$25 Late Fee

1. Go to www.usfsonline.org
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA member number and password
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
3. Click EMS then "Competition Registration"
4. Choose "Tri-State Memorial Figure Skating Competition" from the list of non qualifying competitions.
 - a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

PARTNERED EVENTS:

Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.

FOREIGN SKATERS:

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition (click here for HOW TO). This can be done by choosing the "Non-Member? Create Account" option on the Members Only login page.

- a. Team Verification: Confirm the team's information is accurate.
- b. Registration Overview: Review general information about the competition.
- c. Event Selection: Confirm the event you are registering the team for is accurate.
- d. Competition Roster Selection: Click the "Add Skaters" link. The screen will display all skaters listed in your Main Roster. Check the box next to each skater's name to add them to the competition roster.
- e. Coach Information: Click the "Add Coaches" link. The screen will display all coaches listed in your Team Profile. Check the box next to each coach's name to add them. Only the coaches who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add coaches who are listed in your Team Profile.
- f. Team Service Personnel Information: Click the "Add Team Service Personnel" to add attending team service personnel. The screen will display team managers and team service personnel listed in your Team Profile. Check the box next to each name to add them. Only the team service personnel who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add team service personnel who are listed in your Team Profile.

2. Payment via credit card will be required to complete your registration as it is the only accepted form of payment for registration in EMS. Registrations are not considered complete until an invoice confirmation via email has been received. A 3% processing fee will be assessed at check-out.

NOTE: Payment must be submitted individually for each team's registration. If you are planning on registering multiple teams in a short period of time, it is recommended that you contact your credit card company to prevent anti-fraud systems from being activated.

TEST CREDIT:

IF offering test credit at your competition, review the IJS Protocol for Test Credit document and consult with your Chief Accountant on process (advance applications/providing results etc.) and timeline. An online form, in advance of the competition, is recommended (example form [HERE](#)) vs. paper at the competition. Be sure to include details about post-competition paperwork. **NOTE: skaters may register for test credit via EMS.

MUSIC SUBMISSION/UPLOAD:

- EMS MUSIC UPLOAD: Competitors participating in events with music are required to upload their music to EMS no later than April 4, 2024 by 11:59pm ET. After this date, skaters will be locked out of this feature and subject to a \$10 late fee. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite. EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#) If you need assistance, email productsupport@usfigureskating.org

Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rink side whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.

- EMS PLANNED PROGRAM CONTENT (PPC) – Competitors participating in IJS events are required to submit PPC in EMS no later than April 4, 2024 by 11:59pm ET. After this date, skaters will be locked out of this feature in EMS and subject to a \$10 late fee. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite. EMS PPC UPLOAD HOW TO: [CLICK HERE](#) If you need assistance, email productsupport@usfigureskating.org

REFUND POLICY:

Entry fees will not be refunded after the entry deadline unless the event is canceled. There will be no refunds for medical withdrawals.

LIABILITY:

U.S. Figure Skating, Learn to Skate USA, Dearborn Figure Skating Club and Dearborn Ice Skating Center accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

COMPETITION DETAILS

FACILITIES:

The competition will be held at Dearborn Ice Skating Center, 14900 Ford Rd, Dearborn, MI. Arena Concession Stand will be open, and there are numerous local restaurants within blocks of the arena.

LOCKER ROOMS AND CHANGING AREAS:

Locker rooms and changing areas at U.S. Figure Skating competitive events are for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes under 11 years old that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SkateSafe Handbook (both found on the U.S. Figure Skating SkateSafe page).

U.S. Figure Skating Travel Policy:

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be

adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe Travel Policy and any exceptions can be found starting on page 12 of the SkateSafe Handbook.

OFFICIAL UPDATES:

It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information pertaining to the competition.

SCHEDULE:

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

PRACTICE ICE:

After the competition schedule has been set, the practice ice schedule will be created and will be communicated to all skaters via email. Practice Ice sales will be based on a first-come, first-served basis on-site at the competition. Practice ice is \$20 for 25 minutes. No music will be played.

ONSITE CHECK-IN:

Check-in will open on TBD. Registration will be open 1 hour before the first event and run through the last event of the day. The registration table will be in the lobby. Please register promptly upon arrival.

AWARDS:

Awards/ medals ceremonies will be held after each event as soon as the results are officially posted.

PHOTO/VIDEO:

Official photo/video TBD. Personal photos are allowed from the stands. For the safety of the skaters, flash photography is not allowed.

ADDITIONAL INFORMATION:

Airport Information:

Detroit Metro Airport Metroairport.com

Hotel Information:

- DoubleTree by Hilton
5801 Southfield Freeway, Detroit, MI 48228
(313) 336- 3340
- Hampton Inn and Suites
23324 Michigan Ave, Dearborn, MI 48124
(313) 562-0000
- Bestwestern
3000 Enterprise Dr Allen Park, MI 48101
(313) 271- 1600
- Dearborn Inn By Marriot
20301 Oakwood, Dearborn, MI 481

CONTACT INFORMATION:

If you have questions, please contact Joann Eastman at joanneastman@comcast.net or (313) 971-3690.